**Kimberly Towne**

1736 Tatnic Road (207)-216-3477

Wells, ME 04090 ktowne1@une.edu

**OBJECTIVE**

To develop my practical teaching skills by working as a substitute teacher in Biddeford schools.

**EDUCATION**

**University of New England**, Biddeford, ME *(August 2019 - Present)*

* **Degree**: B.S. in Secondary Education with a Biology concentration (4.0 GPA)
* **Education courses**:

|  |  |
| --- | --- |
| * Exploring Teaching
 | * Exceptionality in the Classroom
 |
| * Curriculum & Assessment
 | * Education Law
 |
| * Diversity Issues in Schools
 | * Teaching Secondary Science
 |
| * Supporting 21st Century Learning Through Technology
 |

* **Biology courses**:

|  |  |
| --- | --- |
| * Intro to Ecology and Evolution
 | * Anatomy & Physiology I
 |
| * Intro to Cellular and Molecular Biology
 | * Anatomy & Physiology II
 |

* **Other relevant courses**:

|  |  |
| --- | --- |
| * English Composition
 | * Effective Public Speaking
 |
| * Professional & Technical Writing
 |

**WORK/VOLUNTEER HISTORY**

**Nautical Property Management**, Wells, ME *(June - August, 2017 - 2019)*

* **Position**: Housekeeper and team leader
* **Duties**:
	+ Supervised and worked with 1-2 housekeepers at a time
	+ Taught housekeeping procedures to new employees
	+ Interacted with guests, coworkers, and employers in a professional manner

**Wells Elementary School**, Wells, ME *(September 2018 - May 2019)*

* **Position**: Teen Trendsetter volunteer
* **Duties**:
	+ Read assigned books with 1-2 first grade students
	+ Instructed students by following lesson plans for assigned books
	+ Helped student focus on completing worksheets and other activities
	+ Managed student behaviors in loud and crowded environments

**REFERENCES**: References are available upon request.